Michigan State Police

Crash Advisory # 21

What information is required when reporting bus Information?

1. Mark Truck/Bus under Vehicle Type for the unit that is a bus.

2. Under Special Vehicles mark bubble 3-Bus. This includes commercial, private, or school buses.

3. Fill in the Unit Number under the Truck/Bus section of the UD-10 that coincides with the unit number you are reporting.

4. Type & Axles per Unit:
   - Write B1 in the first box if a bus has seating of 9-15 persons, including the driver.
   - Write B2 in the first box if a bus has seating of 16 or more persons.

5. Vehicle Type under the Truck/Bus Section can only be AP, BP, CP or AS, BS or CS depending on the type of bus.

6. Cargo Body Type must be marked 8-Other/Unknown

What information do I include on subsequent pages when my report contains multiple pages?

When a report has multiple pages, the front side of the first page must be filled out completely.

For all subsequent pages you must include the following information:
- Agency Name
- ORI Number
- Crash Date
- Number of Units
- County/City/Twp Codes
- Serial Override Number from the first page (Do not cross off or white out any preprinted serial numbers)
- Number pages in the upper right hand corner of the UD-10 to signify the number of pages included in a case.

Please Distribute to All Personnel Who Complete or Review Traffic Crash Reports